

## Children's toileting and changing areas.

### *Children's toileting.*

- Children are encouraged to use the toilets unaided.
- Paper towels and soap are provided, and children are told to wash their hands after visiting the toilet. Explanation is given as to why this is necessary.
- Children's toilets are cleaned when necessary and deep cleaned at the end of the session.
- Children who have an accident, have their clothes put in a plastic bag, which is sent home. Unless parents have indicated they want it destroyed.
- Children's hand basins are cleaned throughout the day and whenever soiled. Separate cloths are used to clean basins etc. and are not the cloths used for the toilets.
- Toilet flush handles are disinfected daily.
- Mirrors and tiled splash backs are cleaned daily.
- Bins are provided for hand towels and emptied daily.
- Staff who clean toilets, potties etc. wear gloves.
- Floors in children's toilets are washed as and when necessary and a wet floor sign displayed.
- Spills of bodily fluids are cleared and mopped as soon as possible.
- Mops are rinsed and wrung after use and stored upright.
- Mops for the toilets are kept separate.
- Used water is discarded safely.

### *Nappy changing*

- The door to the JR room is never closed when changing a child.
- Children bring their own named bags with nappies, wipes and spare clothing.
- Older babies/toddlers have suitable changing they can climb on to or mats on the floor if they are too heavy to lift and can not climb.
- Changing mats are cleaned after every nappy change, and gloves changed.
- Staff change gloves and aprons after every nappy change.
- Staff never turn their backs on a child on the changing table and shout for help if needed.
- If clothes are wet, they are bagged and placed in the child's bag.
- Natural ventilation is used in the changing area.